

Report to:	COUNCIL
Relevant Officer:	Lorraine Hurst, Head of Democratic Governance
Relevant Cabinet Member:	Councillor Blackburn, Leader of the Council
Date of Meeting:	23 November 2016

PROPER OFFICER DESIGNATIONS

1.0 Purpose of the report:

- 1.1 To consider the updating of Proper Officer designations and appointments to certain positions in the health sector relating to the North West.

2.0 Recommendation(s):

- 2.1 To confirm the Proper Officers as outlined in this report, with immediate effect.
- 2.2 That the Director of Governance and Partnerships be authorised to update the Constitution accordingly.

3.0 Reasons for recommendation(s):

- 3.1 To update the Council's records to enable referrals to be made to the correct officers.

- 3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

- 3.2b Is the recommendation in accordance with the Council's approved budget? Yes

- 3.3 Other alternative options to be considered:

To not agree to make the proper officer changes or name different proper officers. However, this is not recommended as these are the relevant officers recommended by Public Health England with the appropriate experience and qualifications.

4.0 Council Priority:

- 4.1 The relevant Council priority is Communities: Creating stronger communities and increasing resilience.

5.0 Background Information

5.1 Following the creation of Public Health England North West and the recent changes in Health Protection team staff has made it necessary to update arrangements for proper officer functions for local authorities in the North West.

5.2 The PHE medical consultants are listed below at paragraph 5.3 and should be appointed as proper officers (Port Medical Officers) under the Public Health (Ships) Regulations 1979 and/ or Public Health (Aircraft) Regulations 1979 as amended.

5.3 Proper Officer nominations:

- Dr John Astbury (reappointment)
- Dr Nicola Schinaia (reappointment)
- Dr Anjila Shah
- Dr Caroline Rumble
- Dr Evdokia Dardamissis
- Dr Joanna Cartwright
- Dr Kristina Poole
- Dr Matthieu Pegorie
- Dr Merav Kliner
- Dr Richard Jarvis
- Dr Rosemary McCann
- Dr Samuel Ghebrehewet
- Dr William Welfare

Does the information submitted include any exempt information?

No

List of Appendices:

None.

6.0 Legal considerations:

6.1 The Council's Constitution provides for the authorisation of Proper Officers to undertake certain duties.

7.0 Human Resources considerations:

7.1 There are no additional Human Resources considerations.

8.0 Equalities considerations:

8.1 There are no equalities considerations.

9.0 Financial considerations:

9.1 There are no additional financial considerations.

10.0 Risk management considerations:

10.1 Failure to update the Proper Officers records would put the Council at risk of not fulfilling its statutory duties.

11.0 Ethical considerations:

11.1 There are no ethical considerations.

12.0 Internal/ External Consultation undertaken:

12.1 Notification has been received from Public Health England of the changes.

13.0 Background papers:

13.1 Letter from Public Health England dated 7 October 2016.